

**Peace & Justice**  
**Annual Report and Accounts**  
**For the Year Ended**  
**31 December 2020**

**Scottish Charity No: SC 026864**

**Peace & Justice**

**Annual Report and Accounts  
For the Year Ended 31 December 2020**

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## **Peace & Justice**

### **Reference and Administrative information For the Year Ended 31 December 2020**

#### ***Registered Address:***

Peace & Justice  
c/o St John's Church  
Princes Street  
Edinburgh  
EH2 4BJ

TEL: 07584 492 257

e-mail: [admin@peaceandjustice.org.uk](mailto:admin@peaceandjustice.org.uk)

website: [www.peaceandjustice.org.uk](http://www.peaceandjustice.org.uk)

#### ***Scottish Charity Number:***

SC 026864

#### ***Management Committee (Trustees):***

The following were members of the management committee (trustees of the charity)

##### *Current Trustees*

Arthur Chapman	(Chair)
David Somervell	(Vice-Chair)
Judy Russell	(Secretary)
Heather Kiernan	(Co-opted April 2020)
Moira Taylor-Wintersgill	(Co-opted December 2020)
Tom Flanagan	(Co-opted December 2020)

##### *Trustees who resigned during the year*

Frank Thomas	(former Treasurer; Resigned October 2020)
Shonima Kainkara	(Co-opted April 2020; Resigned May 2020)
Debbie Scott	(Co-opted August 2020; Resigned September 2020)

#### ***Co-ordinator:***

Brian Larkin

#### ***Independent examiner:***

John Paul, FCIE.  
29 Avon Crescent  
Broughty Ferry  
Dundee  
DD5 3TX

#### ***Bankers:***

Bank of Scotland  
Edinburgh Tollcross Branch  
Princes Exchange  
3 Earl Grey Street  
Edinburgh  
EH3 9BN

## **Peace & Justice**

### **Annual Report of the Trustees For the Year Ended 31 December 2020**

The trustees are pleased to present their report and the accounts for the year ended 31 December 2020. The accounts have been prepared on a receipts and payments basis, in accordance with accounting regulations for Scottish charities.

#### ***Structure, Governance and Management***

Peace & Justice (formerly Edinburgh Peace & Justice Centre) is an unincorporated body, established by constitution in 2010, and is registered as a Scottish Charity (SC 026864). The management of Peace & Justice is entrusted to a Committee elected by the members at the Annual General Meeting or co-opted by the Committee during the year. Further reference and administrative information, including the names of trustees, is shown on page 2.

#### ***Charitable Purposes***

The principal objects of the Centre are:

- i. To promote understanding of methods of conflict resolution, the maintenance of human rights, and the environmental conditions needed for a sustainable world order, doing so by the provision of an information and educational resource centre for the general public and for various charitable bodies that work in the same fields.
- ii. to promote the above objects in a way which maintains ethnic, religious, gender and party-political neutrality.

The objects, powers and restrictions are set out in full in the constitution.

#### ***Review of Activities***

##### **Working from home**

Our staff have been working from home during the pandemic and in September we closed our offices at Nicholson Street. They will be working from home for the foreseeable future. Our mailing address is now Peace & Justice, c/o St John's Church, Princes Street, Edinburgh EH2 4BJ.

##### **Review of our values, vision and mission**

We went through a process of rethinking our vision, mission and values as well as considering how to structure our organisation to embody our values. Emma Quayle, a consultant with Nonviolent Global Liberation, facilitated a series of meetings involving members, board, volunteers, PeaceBuilders facilitators and staff. A decision emerged to become ***Peace & Justice*** with the mission of *building a culture of peace in Scotland*.

##### **Peacebuilding in Schools**

As our facilitators haven't been able to go into schools since March 2020 due to COVID-19, our PeaceBuilders Coordinator worked with facilitators and a filmmaker to create a series of videos based on our Primary Schools programme. A crowdfunder for the project raised over £4000. The video series together with a manual for teachers is now available for use in primary schools across Scotland. Development of the Collaborative Classrooms component of the programme was disrupted by COVID-19 and remains to be carried out.

## **Peace & Justice**

### **Annual Report of the Trustees (continued)**

#### ***Review of Activities (continued)***

##### **Peace Cranes**

The Peace Cranes exhibition planned for St John's Episcopal Church, Edinburgh as part of the Just Festival in 2020 was postponed due to COVID-19. Iliyana Nedkova was appointed as Curator and has been developing plans and applying for funding together with Board member and co-Curator Heather Kiernan. Iliyana and Heather curated a series of online events to commemorate the 75<sup>th</sup> anniversary of Hiroshima as part of Just Festival's online programme for 2020 and later to mark the Entry into Force of the Treaty on the Prohibition of Nuclear Weapons, including an online Origami Cranes Master Class and performances by Michael Mears and You-Ri Yamanaka of 'A Priest's Tale' and 'The Mistake' based on accounts of the day the bombs dropped on Hiroshima and Nagasaki..

##### **Opposing War Memorial**

Plans for fabrication and installation of the Memorial in Princes St Gardens were put on hold due to COVID-19 as plans for renovation of Princes St Gardens were delayed. When proposals for landscaping around the Ross Bandstand are clarified we will be able to complete site. A planning application will then be submitted as required for this World Heritage site.

##### **Events**

###### ***Conscientious Objectors Day Online Vigil***

Our CO Day Online Scotland Vigil saw contributions from descendants of First World War COs, our intern Lane Deamant, Protest in Harmony choir, and a 6-part harmony by Penny Stone. Our Facebook livestream of the Scotland vigil reached over 2000 people and an in-person ceremony at the Opposing War Memorial site was filmed for inclusion in the UK National CO Day Vigil in partnership with Peace Pledge Union and other peace groups reaching several thousand people.

##### **Peacebuilding and the Arts**

P&J hosted an online forum on Peacebuilding and the Arts with University of Edinburgh Professor Jolyon Mitchell, Director of Centre for Theology and Public Issues and Editor of a new book on this topic, and presentations by our three project leaders on how we are working through the arts to promote peace locally.

##### **Coalitions & Partnerships**

###### ***Global Days of Action on Military Spending***

Peace & Justice is an active member on the steering group of the Global Days of Action on Military Spending. In December, when the government announced a massive increase to the military budget we helped organise a Tweet Storm that made over a million "impressions" on Twitter.

###### ***Don't Bank on the Bomb***

We worked with partners to advocate for the Lothian Pension Fund to divest from funding nuclear weapons leading to Edinburgh and Midlothian Council becoming the fourth and fifth in Scotland to pass resolutions in support of divestment. The network also published *Nuclear Weapons, the Climate and Our Environment*.

##### **Volunteers**

Volunteers have worked remotely to publish with *Peace & Justice News quarterly*, create educational materials for the Opposing War Memorial website, maintain our online community events calendar, and to create a map of peace sites in Edinburgh.

## **Peace & Justice**

### **Annual Report of the Trustees (continued)**

#### ***Review of Activities (continued)***

#### **Students on Work Placements**

Meklite Balcha, a post-graduate student at Bradford University Peace Studies programme, wrote a briefing on access to justice and adequate health care for asylum seekers at Dungavel.

#### **Publications**

P & J News published Quarterly.

#### **Social Media**

Twitter: 140,700 Impressions in 2020, approximately 1,200 Followers at end of 2020

Facebook: Likes grew from 1,675 to 1,846

#### **Membership**

We had a small increase in membership donations from 2019-2020 (3%). We currently have 87 members.

The average annual subscription was £78.

#### ***Financial Review***

Receipts and payments during the year are set out in the statement on page 7. There were net payments of £22,194 in the year, compared to net receipts of £22,789 in the previous year. Restricted funds decreased by £4,502 and unrestricted funds decreased by £17,692.

Income was significantly lower than the previous year (£70,963). The main decrease has been in grants and donations, details of which are given in notes 3 and 4 to the accounts. The reduction in rent and other sources is a direct result of the pandemic which has affected many charities. There was a further increase in subscription income which has increased by 2.8% to £6,223.

Expenditure amounted to £45,269 compared to a total of £48,174 in the previous year.

Details of the balances at the start and end of the year are shown on page 8. Balances of £55,826 are carried forward with £46,376 of this held for restricted funds.

Details of the movement on funds are shown in note 7 on page 10. Restricted fund balances carried forward amount to £46,376 including £42,277 for the OWM project and £3,739 for Peacebuilding in Schools.

There is a balance of £9,450 remaining in unrestricted funds, which represents the free reserves of the charity. The policy of the charity is to maintain reserves at a level of at least half a year's normal expenditure. The current free reserves represent about 4.5 months of normal expenditure.

**Approved by the Trustees on**

**and signed on their behalf by:**

Date:

**Trustee**

## **Report of the Independent Examiner To the Trustees of Peace & Justice**

I report on the accounts of Peace & Justice (the charity) for the year to 31 December 2020, which are set out on pages 7 to 10.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**John Paul FCIE**  
29 Avon Crescent  
Broughty Ferry  
Dundee  
DD5 3TX

**Date:**

## Peace & Justice

### Statement of Receipts and Payments For the Year Ended 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>Receipts:</b>					
Membership Subscriptions		6,223	-	<b>6,223</b>	6,054
Grants	<b>3</b>	-	8,000	<b>8,000</b>	23,900
Donations & fund-raising	<b>4</b>	2,001	5,016	<b>7,017</b>	26,253
Gift aid		1,483	183	<b>1,666</b>	4,483
Fee income (Workers' Educational Assoc.)		-	-	-	8,000
Sales of materials		-	-	-	255
Workshop & Event Income		-	70	<b>70</b>	110
Rent & room hire		75	-	<b>75</b>	1,875
Bank interest		24	-	<b>24</b>	33
<b>Total receipts</b>		<b>9,806</b>	<b>13,269</b>	<b>23,075</b>	<b>70,963</b>
<b>Payments:</b>					
Staff costs		17,822	10,967	<b>28,789</b>	23,817
Opposing War Memorial direct costs		-	-	-	898
Peace-building in Schools direct costs		-	5,888	<b>5,888</b>	14,973
Cranes project direct costs		-	3,000	<b>3,000</b>	-
Resource Materials		-	233	<b>233</b>	1,753
Events, publicity and printing		894	77	<b>971</b>	423
Donations paid over to other organisations		-	-	-	-
Rent and rates		4,337	-	<b>4,337</b>	2,207
Electric & other utilities		-	-	-	331
Office expenses		640	-	<b>640</b>	2,052
Insurance		753	-	<b>753</b>	788
Accountancy & independent examination		300	-	<b>300</b>	510
Other expenses		265	93	<b>358</b>	422
<b>Total payments</b>		<b>25,011</b>	<b>20,258</b>	<b>45,269</b>	<b>48,174</b>
<b>Net (payments) / receipts in year</b>		<b>(15,205)</b>	<b>(6,989)</b>	<b>(22,194)</b>	<b>22,789</b>
<b>Transfers</b>		<b>(2,487)</b>	<b>2,487</b>	<b>-</b>	<b>-</b>
<b>Net movement in year</b>		<b>(17,692)</b>	<b>(4,502)</b>	<b>(22,194)</b>	<b>22,789</b>
<b>Balance brought forward</b>		<b>27,142</b>	<b>50,878</b>	<b>78,020</b>	<b>55,231</b>
<b>Balance carried forward</b>		<b>9,450</b>	<b>46,376</b>	<b>55,826</b>	<b>78,020</b>

The notes on pages 9 to 10 form part of these accounts.



**Peace & Justice**

**Statement of Balances at 31 December 2020**

<b>Funds Reconciliation:</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2020 £</b>	<b>Total 2019 £</b>
<b>Opening bank &amp; cash balances:</b>				
Current bank account	2,407	-	<b>2,407</b>	14,812
Deposit bank account	24,258	50,878	<b>75,136</b>	40,223
Cash in hand	40	-	<b>40</b>	68
PayPal balance	437	-	<b>437</b>	128
<i>Total opening bank &amp; cash balances</i>	<u>27,142</u>	<u>50,878</u>	<u><b>78,020</b></u>	<u>55,231</u>
<b>Net movement in year</b>	<u>(17,692)</u>	<u>(4,502)</u>	<u><b>(22,194)</b></u>	<u>22,789</u>
<b>Closing bank &amp; cash balances:</b>				
Current bank account	1,880	-	<b>1,880</b>	2,407
Deposit bank account	7,284	46,376	<b>53,660</b>	75,136
Cash in hand	11	-	<b>11</b>	40
PayPal balance	275	-	<b>275</b>	437
<i>Total closing bank &amp; cash balances</i>	<u>9,450</u>	<u>46,376</u>	<u><b>55,826</b></u>	<u>78,020</u>

	<b>2020 £</b>	<b>2019 £</b>
<b>Other assets:</b>		
Invoiced sales for rent and room hire	110	140
Gift aid due (estimated)	-	1,666
	<u>110</u>	<u>1,806</u>
<b>Liabilities:</b>		
Accountancy & independent examination	300	300
Invoices for printing and office supplies	249	249
HMRC - payroll liabilities	703	690
	<u>1,252</u>	<u>1,239</u>

**Approved by the Trustees on**

**and signed on their behalf by:**

**Date:**

**Trustee**

The notes on pages 9 to 10 form part of these accounts.

## Peace & Justice

### Notes to the Accounts

#### For the Year Ended 31 December 2020

#### 1. Basis of accounting

The accounts have been prepared on a receipts and payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### 2. Nature and purpose of funds

*Unrestricted funds* can be used in furtherance of any of the charitable objects at the discretion of the trustees. *Designated funds* are set aside out of unrestricted funds for particular purposes.

*Restricted funds* can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Details of each fund are shown in note 7 below.

<b>3. Grants</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>for Peace-building in Schools project:</i>				
The Fellowship of Reconciliation	-	2,500	<b>2,500</b>	2,500
Anglican Pacifist Fellowship	-	2,500	<b>2,500</b>	-
Network for Social Change	-	-	-	11,000
Awards for All	-	-	-	9,800
<i>for Cranes project</i>				
Pumphouse Trust	-	3,000	<b>3,000</b>	-
<i>for Opposing War Memorial</i>				
William Cadbury Charitable Trust	-	-	-	600
	<hr/>	<hr/>	<hr/>	<hr/>
	-	8,000	<b>8,000</b>	23,900
	<hr/>	<hr/>	<hr/>	<hr/>
<b>4. Donations &amp; fund-raising</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
for Opposing War Memorial	-	651	<b>651</b>	23,290
for Peace-building in Schools project:	-	4,265	<b>4,265</b>	147
for Cranes project	-	100	<b>100</b>	-
for general purposes	2,001	-	<b>2,001</b>	2,816
	<hr/>	<hr/>	<hr/>	<hr/>
	2,001	5,016	<b>7,017</b>	26,253
	<hr/>	<hr/>	<hr/>	<hr/>

#### 5. Trustees' remuneration and expenses

No remuneration was paid to members of the management committee (trustees) during the year. and no expenses were reimbursed to them.

<b>6. Independent examiner's fees</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
paid in the year for accounts preparation and independent examination	<b>300</b>	510
	<hr/>	<hr/>

## Peace & Justice

### Notes to the Accounts

For the Year Ended 31 December 2020

7. Movement in Funds	At				At
	1.1.20	Receipts	Payments	Transfers	31.12.20
	£	£	£	£	£
<b>Restricted funds:</b>					
Peace-building in Schools	7,485	9,265	(13,011)	-	<b>3,739</b>
Opposing War Memorial	42,507	834	(1,064)	-	<b>42,277</b>
Cranes project	526	3,170	(6,183)	2,487	-
Weave Community	360	-	-	-	<b>360</b>
<b>Total restricted</b>	<u>50,878</u>	<u>13,269</u>	<u>(20,258)</u>	<u>2,487</u>	<u><b>46,376</b></u>
<b>Unrestricted funds:</b>					
Designated legacy fund	27,142	-	-	(17,692)	<b>9,450</b>
General fund	-	9,806	(25,011)	15,205	-
<b>Total unrestricted</b>	<u>27,142</u>	<u>9,806</u>	<u>(25,011)</u>	<u>(2,487)</u>	<u><b>9,450</b></u>
<b>Total funds</b>	<u><u>78,020</u></u>	<u><u>23,075</u></u>	<u><u>(45,269)</u></u>	<u><u>-</u></u>	<u><u><b>55,826</b></u></u>

#### Notes:

The *Peace-building in Schools* project (formerly the *Conflict resolution project*) includes grants of £5,000 received from the Fellowship of Reconciliation and the Anglican Pacifist Fellowship during the year (see note 3). Further donations of £4,265 giving a total income of £9,265 for the year. Expenditure was partly accounted for by a contribution to staff costs and overheads at the Centre – for general oversight and coordination with schools – but mainly by fees to facilitators and a filmmaker to create a series of videos based on our primary schools programme.

Receipts during the year for the *Opposing War Memorial* (formerly the *Conscientious Objector Memorial*) comprise donations of £834 including gift aid. Direct expenditure of £1,064 comprises an allocation of staff costs, overheads and fund-raising costs.

Total income of £3,170, including a grant of £3,000 from the Pumphouse Trust, was received for the Cranes project. Expenditure of £3,000 was paid to an external contractor appointed as Curator. Together with Heather Kiernan, as Co-Curator, a series of outline events was held during the year. Other expenditure includes staff and event costs.

The role of the Centre as custodian of funds for the Scottish Peace Network ceased in 2018 with the transfer of remaining funds to the SPN. The Centre holds a small fund (£360) on behalf of the Weave Community Edinburgh.

The *designated legacy fund* arises from a legacy of £50,000 received in 2017 plus a final payment of £9,321 received in 2018.